



INCLUSION PUZZLE

COLLABORATION EVENT

16-19 JUNE 2022
VILNIUS, LITHUANIA

Do YOU want to find new PARTNERS INSTITUTIONS to collaborate with - and together work for a more united society? JOIN THE INCLUSION PUZZLE COLLABORATION EVENT!

ORGANISER

The activity is organised by Nordisk Ungdomsorganisation, shortly NordUng. In this document we use the English translation, Nordic Youth Organisation, so NordYouth.

TARGET GROUP AND GEOGRAPHIC SCOPE

Youth in age 20+ and adults from the Nordic countries and other parts of Europe, representing youth NGOs and other institutions such as other NGOs, schools, libraries, companies etc.

WORK FORMAT AND WORK LANGUAGES

The participants will start the process at home by getting familiar with the activity ideas from the previous NordYouth activity, the Inclusion Puzzle Workshop. Once they arrive to this Collaboration Event they first get to know each others and the represented institutions. The process continues by forming partnership around activity ideas (the once proposed by the Workshop participants or others) and concretely plan how to carry them out on local/ regional/ national/ international level, or online.

The participants are encouraged to carry out the activities during summer/autumn 2022.

The main work language is English. Translation support via Scandinavian languages is available.

TRAVEL ARRANGEMENTS

Participants should arrive to Vilnius, Lithuania by 14:00 on the 16th of June. If suitable transport is not available on the 16th it is possible to arrive on the 15th and accommodation is available also for this night before the start of the event. Please depart after breakfast on the 19th of June. Extra stay up to 48h is allowed, on own costs.

VENUE, ACCOMMODATION AND MEALS

The workshop is held centrally in Vilnius, Lithuania. The accommodation in shared rooms and meals are provided by the organiser. If you prefer to stay in a single room instead of a twin/double room, the extra fee is 120€ if you stay 3 nights and 150€ if you stay 4 nights.

APPLICATION

Please apply by filling in and sending the attached form to info@nordung.org. The period of prioritised places for NordYouth member organisations has passed, so the call is open to applicants both from the Nordics and other parts of Europe, and applications are handled in the order they arrive until places are filled. We aim to get a good group of motivated participants, with good geographic spreading, gender balance and representing a wide variety of institutions.

PARTICIPANT FEE AND TRAVEL REIMBURSEMENT

There is no participation fee, except for participants paying extra for single room (see section about accommodation). NordYouth reimburses travel expenses up to 70% of actual costs, however limited to a payment of max 200€/person for travel from most of Europe, but the limit is raised to 350€/person for participants from Faroe Island and to 800€/person for participants from Greenland.

Due to the strict regulations by our funders, please follow these instructions to receive reimbursement:

- Participate fully and actively in the programme

- Most economical way of travel must be used (economy class flights, 2nd class train etc.)

- Documentary evidence must be provided for all travel costs within 2 months after the travel: ticket showing travel route, price paid and the date of payment. If the ticket lacks information about amount or date of payment, add bank or credit card statement. Boarding pass is required for travel by plane and ferry.

- Any payment over 1000€ need to be supported by a bank/ credit card statement.

INSURANCE

The organiser does not offer travel insurance or cover costs for it. Participants are advised to have travel insurance that covers health care costs, and preferably also luggage. It is recommended that the insurance or the travel tickets include cancellation protection. Please also bring a European Health Card (E111) as travel insurance may not cover costs that should be covered by E111. It can be ordered for free from your national health care web page/office.

COVID-19 RISK MANAGEMENT

The situation regarding the Covid-19 pandemic might change during the next months, so we follow the situation and a month before the activity we will inform the participants about the risk management plan. NordYouth covers costs related to possible obligatory Covid-19 testing. If a participant get infected by Covid-19 NordYouth covers costs for isolation measures during the activity period, but not before or after the activity period.

CONTACT

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